The Spring 2017 meeting was called to order by Pastor Tassey at 7:00 p.m. The meeting was conducted through GoToMeeting.

Names of Participants: Pastor Tassey, Rebecca Nehrt, Ben Debrick, Dana Baker, Pastor Jacob Mueller, JR Townsend, Jamie Louderback

Agenda Items

1. Executive Director’s Report) (Items listed are not included in the new or old business)
2. Knee surgery – 1/15 – 2/21
3. Summer Training 2017 – see old business
4. Travel Team 2017 – see old business
5. Teleconference Meeting with RSO Director, Deaconess Krans, to finalize our RSO application

Many other youth and adult Board members were in attendance, also - Meeting went well

1. Submitted article to RSO Office to include in their upcoming RSO Newsletter, along with pictures, etc.
2. Held sessions 2 and 3 of the test format for local weekends at St. Paul’s, Malcolm, NE
3. Exhibiting at the Nebraska District Pastors’ Conference March 6-7
4. Wrote 1st-time, 2nd time and March Ambassadors’ Circl donor letters. I prepared donor letters through Nay.
5. Contacted possible members for the Standing Policy Committee – see old business
6. Business Manager’s Report (at the end of the minutes)
7. Old Business
8. 2017 Summer Training
9. Keynote Speaker – Jonathan Fisk - $500.00
10. Cooks – Ellen and Paula Griffin
11. Hosting churches
12. Trinity, Nashville, IL – Training Site – Pastor Aaron Kotilla
13. St. John, New Minden – Pastor Tim Mueller
14. Trinity, Hoyleton – Pastor Nathan Wllenberg
15. Trinity, Hoffman – Pastor Stephen Krenz
16. Workshop Presenter – Rev. David Bueltmann – tours in the Reformation Land
17. Host church packets sent
18. Submitted request to get Summer Training on Synod’s online calendar of events.
19. Received a request from LWML asking if they could exhibit at Nashville
20. Sent out Summer Training Registration Open announcement through the Crier in January and February
21. As of March 10, the registration number is 9
22. Deadline for registration is May 1
23. Travel Team Plans
24. Host church – Christ the King in Riverview, FL – assist with VBS
25. Report on Teleconference with RSO Director, Deaconess Dorthy Krans
26. Thank you to the board members that could attend
27. Committee Reports

1. Nominations – Sandra, Pastor Ratcliffe, Devin

b. Pastor (LCMS.org)

 Jacob Mueller, Mark Triplett, Dan Smith, Tom Moyer, Jon Moyer, Dan Barz

1. Adult Female

Beth Fosse, Jeanne Coats, Jeppesen, Eileen Heintz, Kailey Weisharr

1. College Male

 Ethan Boester, Chad Berg, Jordan Schutte, Aaron Fosse

1. College Female

Dana Baker, Megan Sperry, Kailey Bales

1. Youth Male

Jacob Fosse, Ethan Ruhlig

1. Youth Female

 Skyler Kimsey, Emily Sperry, Devin Brammeier

1. Workshops – Pastor Mueller, Ethan, Ben

Canvassing Large Group – JR & Kat

 Secretary Training –

Perry Co Museum Trip – Ethan & Pastor Mueller

 [Land of Luther Workshop – Pastor David Bueltmann]

Kennedy Evangelism Explosion & OAFC – Pastor Jacob Mueller

Everyday youth evangelism –

Sunday School Training – Beth Fosse?

Heresies of the Early Church? (*THE SHACK~*)

1. Fundraising – JR, Pastor Ratcliffe
2. Standing Policy Committee – Pastor Tassey contacted the recommended members – Question arose: Does the Board see this as a termed committee and if so for how long? That is, how long a commitment are people signing up for? Recommended and contacted were: PR, Pastor Kirby, Jennifer Krupp  **Board's Decision (moved by Rev. Mueller, JR Second)** **As needed basis for specific tasks at their discretion = APPROVED**
3. New Business
4. Weekend Schedule Revision – Pastor Tassey is making a schedule for 3-1 day training days (the 3-1 day schedule would span 3 months and each training day would be hosted by the same congregation with no overnight hosts required.) in addition to the weekend module of 1-3 day training weekend. The new format will be presented in a workshop at 2017 summer training. Pastor Tassey will be the presenter.
5. Pastor Tassey prioritized the duties of the Ex. Director that he was working on. No comments were made by the board members.
6. Summer Training and Travel Team Planning and Execution
7. Public relations – synod and district
8. Revising and rewriting local resources
9. Fund-raising
10. Yearly In-flow and Out-flow/ Compensation for Executive Director
11. 2016 donations - $43,000
12. Pastor Tassey brought up that his salary for part time director with 6 years of experience is $13,440.
13. SID Salary Guidelines for full time pastor is $51,315
14. Full-time vs. Part-time Executive Director
15. Revise Summer Training Schedule-
16. Pastor Tassey introduced 3 options for revising the summer training schedule, based on the fact that the attendance numbers at summer training has gone down in the past 20 years from 300 in 2000 to 45 in 2016. In 2006, Pastor Tassey had worked on a committee to revise the summer training to what it is now. Does summer training need to change in order to be revived?
17. Pastor Tassey has promoted ST as “National Evangelism Conference” to promote attendance.
18. Purpose for summer training – past and present--preparation for travel teams vs. evangelism conference vs. OAFC training methods.
19. 2015 ST annual meeting, ambassadors voted to keep the summer training schedule at 7 days, 6 nights, because shortening it would give less time for relationships to develop, they didn’t agree that hosting was a problem, and if it was, they asked for the opportunity to help call churches to assist, and for teams traveling 4 days (Texas) for summer training, a 7 day conference made the travel easier.
20. Option 1 – Full revision – “Travel team” only attendance. Cap attendance at 24, host churches would be at churches that already have established teams. Each local team would submit 2 or 3 of their best, most mature and capable ambassadors and those attending summer training would be voted on by the board to attend. Summer training shorter, but travel team would be longer. Regional director’s meeting would be held at summer training.
21. Option 2 – Gradual revision – 2017 training remain as it has been, introduce “travel team only” option for 2018 to be capped at 30-40.
22. Option 3 – Shorter Trainings – Pastor Tassey envision a 3 day, 2 night training with extra time for travel team preparation.
23. Option 4 – (culmination of points that were brought up during meeting) Everyone in attendance (no requirements) would meet for 2-3 days and all would be placed on a travel teams. Teams would be trained and sent out for travel at separate churches and then meet back at one congregation again to complete training.
24. Board decided to table discussion and decision until later date. Board members asked permission to set up an ongoing chat about the options and what to do about revising and reviving summer training.

1. Changes to Constitution and By-Laws.

**1. Bylaw and Constitution Revisions - Proposed Updates and Changes. (3/4/2017)**

**b. Bylaws:**

Section 6. Number 1. (Change) He shall be responsible for assisting the Executive Director in submission of paperwork related to the Recognized Service Organization status. He shall relay any contact or correspondence from Synod on this matter to the Executive Director.

 **Moved by Ben, Mueller = APPROVED**

Section 5. Number 12. (Change to Add the following duty) "He shall be responsible for filling out and submitting all paperwork related to the application or reapplication of the Recognized Service Organization status. He shall be the contact person for the renewal process and shall be in contact with Synod's Director of Recognized Service Organizations to make sure that all paperwork is submitted, all agreements have been signed and will report to the Board of Directors when status has been approved. He shall submit a copy (digital or paper) of all paperwork to the business manager to be kept with the OAFC official records.

**a. Moved by Mueller, JR = APPROVED**

Section 5. Number 12 – will become number 13.

1. **Van Insurance and Titling Changes, and the Trailers**

Insurance: It would cost $400.00 to add the van to our OAFC insurance policy.

**Moved by Mueller, Jamie = APPROVED**

Trailer: The trailer insurance on the one at Greenville is $213.00. Assuming same price for adding the one at Galesburg on to the policy.

Recommended that one of them (the one in Galesburg) be (*divested*) sold or removed from OAFC inventory (given away).  **Moved Ben, Mueller = APPROVED**

 Title: get the title transferred from Mt. Calvary to OAFC **Moved Ben, Mueller = APPROVED**

Actions and Dicussions

1. Motion made by Dana and 2nd by Pastor Mueller to reimburse $1000.00 medical expenses to Pastor Tassey to cover knee injury that happened at summer training 2016. Motion passed. Pastor Tassey will submit receipts to Mrs. Nehrt before reimbursement is made. Pastor Tassey was asked first to submit a claim to insurance, and then we would proceed from there.
2. This is the reason for why we don’t have an appointed secretary to write minutes for each meeting. Yes, we do vote on a secretary – in recent years, 1. We've run out of time at the Training Board Meeting to elect a Secretary, 2. In the past, the secretary didn't always get the minutes recorded, for absence, or submitted, for neglect. So I've done it.

**Motion to adjourn Ben, Dana**

**Financial Report – 3/6/2017**

Balance in Bradford National Bank Checking Account (2/28/17) - $35,301.47

Balance in LCEF (12/31/2017) – 56,435.69

**Business Manager’s Report – 3/6/17**

1. We have worked with Pastor Tassey over the past 2 years to send appropriate thank you letters and receipts to the many wonderful donors that contribute to the ministry of OAFC. OAFC has been blessed with many donors that contribute to our ministry monthly, quarterly, and yearly without fail. That is one type of donor. The other type is the wonderful donors that donate to big projects, like the International Trips, or give donations at the weekend door offerings. Beginning this year, we have agreed that two types of thank you letters need to be available to the treasurer to respond to donations. 1. One letter and a follow-up letter for first time ever donors (like those that donate to big projects and weekend door offerings). The first letter to introduce them to the ministry of OAFC and what their donation is used for, the second letter (if they donate twice) to encourage them to become a regular supporter of OAFC. 2. The second type of donation letter, will be a monthly letter for those that already donate to thank them for their commitment, care, and continued financial support. OAFC has had a long time program called “Ambassador’s Circle” for donors that commit their financial support to OAFC in a regular donation (ie. monthly, quarterly, or yearly). Pastor Tassey has agreed to try to write these letters in advance, but if time does not allow this to happen, he will communicate with the treasurer by the 1st of the month so that we can figure out an alternative and appropriate thank you response.
2. We attended the SID LWML Christian Growth Day where the SID OAFC group did a wonderful presentation about OAFC and its ministry. The church purchased 30 songbooks to use in the future, and over 5 congregations became aware or were reminded of the ministry that OAFC can provide for their congregation. I know that Sandra and J.R. have been developing a relationship with LWML in Texas and I would encourage all groups to consider contacting someone in their LWML zone and district about making a presentation for them. LWML groups usually do zone spring and fall retreats and Christian Growth Days and they are always looking for presenters. It was a great day.
3. Weekend Reports/ Personal Witness Social Media Challenge

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| --- | --- | --- | --- | --- | --- |
| 1/20/2017 | IL | Trinity Lutheran | Auburn | IL | Martin |
| 2/17/2017 | IL | Christ the Vine | Aviston | IL | Martin |
| 2/17/2017 | IL | St. Luke's | Covingto | IL | Martin |

 S1/21/2017 St. Paul’s Malcolm NE Tassey – ABC’s of OAFC

1. Van Insurance and Usage/ Trailer Usage

I received a quote from Guide One. It would cost $400.00 to add the van to our OAFC insurance policy. I did not get a quote for the trailer that is at Mt. Calvary, but the trailer insurance that we have on the one at our house is $213.00. We did not call the DMV to find out the process to get the title transferred, but there would probably be a cost to that also. The reason I would suggest that OAFC obtain the title and pay our own insurance is to simplify the cost of business insurance into one transaction and one company (GuideOne). Although Mt. Calvary was willing to insure the van for us, it makes paperwork a little messy that we own a van, but the title is in Mt. Calvary’s name and they pay the insurance and then we reimburse it. The money we save (if there is a savings), seems minimal compared to the sloppy paperwork. I feel that if OAFC owns a van, then OAFC should pay for the upkeep and insurance of the vehicle. I know that Sandy Martin, in the SID, would be interested in having the van accessible for weekend OAFC travel, so the board would need to discuss where the van would reside and discuss usage and upkeep. As far as the 2 trailers are concerned, we have had one trailer parked in our driveway for almost 3 years and it hasn’t been used for OAFC once. I would suggest, unless someone sees a reason to keep 2 trailers, that one of them (the one in Galesburg) be sold or removed from OAFC inventory (given away).