New Year’s Board Meeting

Minutes

December 31, 2017 -January 1, 2018

Meeting called to order at 6:20pm

Ethan Boester – Chairman begins with a devotion and prayer

In attendance - Pastor Triplett, Rebecca Nehrt, Ethan Boester, Ben Debrick, Kathryn Depaola, Sandra Hernandez, Jaime Lauderback, Devin Brammeier and Dana Baker

Not in attendance - Pastor Ratcliffe, Pastor Nehrt, J.R. Townsend, Ted Drevlow

Approve Agenda – To revote on Mongolian Traveling Team 2018 because we did not have a full quorum

A motion from Pastor T to move up on agenda after the Business sMgt Report and 2nd by Dana.

Motion passed

Agenda – a motion from Ben to accept agenda and 2nd Devin. Motion passed.

Approval of Minutes - a motion from Sandra to accept minutes and 2nd Jacob. Motion passed.

Executive Director Report - no report given

Financial Report – a motion from Pastor T to accept report and 2nd Ethan. Report accepted.

Business Manager’s Report – a motion from Ben to accept report and 2nd Dana. Report accepted.

Note in the Business Manager Report - the unfinished business definitely needs to look at from 2016 -2017, items that have not been discussed need action.

Mongolia 2018 presented by Kristian - requested support from OAFC to be the supporting organization to fund the monies through. June 14 - 25, 2018

Ben motion to approve OAFC to be the supporting organization for the Int’l Mongolia Team 2018 and 2nd Kat. Motion approved and passed.

Old Business

2. 2018 Summer Training

 a. Schedule - previously approved for 5 day with an extra day for travel team for training

 b. Location - Broken Arrow, OK beginning July 27, Our Savior Lutheran Church (Tulsa, OK), contact: Eddie Morris 918-344-4588 and 918-836-3752. Pastor Nehrt will continue to work with Broken Arrow. Hosting? Involvement? Process of the Hosts?

A motion from Ethan to call DCE to solidified the dates and 2nd Kat. Motion accepted.

 c. Theme – Prayer and Miracles A motion from Ethan to approve the theme: “Pray, Study, Live” and 2nd Devin. Motion accepted

 d. Logo - Ben will follow up on t-shirt design and art work.

 e. Theme Bible verse – Board member’s homework

3. Purpose – currently discussing: Canvassing? Changes? How to share your faith? and be successful? Training? Personal Witness? And how do I use it?

MOVE TO ADJOURN TO CLOSE MEETING 12/31/2017. 10:00pm

Day 2

New Year’s Board Meeting, Minutes

January 1, 2018

* Meeting call to order at 9:20am
* Devotion and Prayer by Jacob
* New Agenda approved
* Old Business

 Executive Director Report – Pastor T assigned to contact prior ex or alumni OAFC Director. A motion from Pastor T update the constitution and bylaws and 2nd by Jacob.

 Recommendations - Director money should be financially staple,

Hire a retiree, following to fill

Announce we need to be regarding director’s position,

Update Cryer monthly, announcement by Jacob (request for names)

Website, searching and resending with updates - Jacob ?

Send thank you to Matt Tassey – Jacob- completed

Lunch

 Meeting call to order at 1:15

 Devotion – Ben Debrick

Values & Skills Inventory

Some Solutions:

1. Have regular schedule events
2. Shift to include adults/family in training
3. Explore options for housing (abc program)
4. Clearly define base on the Constitution of the Organization

|  |  |  |
| --- | --- | --- |
| **Prayer** | Strengths Internal Positive\*Training\*money and materials\*sharing law and Gospel\*committed members | Weaknesses internal negative\*log in eye/blaming culture\*regular schedule\*internal structure |
| Opportunities external positive\*synoptical awareness\*Freedom in Constitution\*need for Jesus  | Actions for Strengths and opportunities\*Analyze Witnessing Methods\*Identify purpose to Congregation\*invite synodically acclaimed speakers | Actions for weaknesses and opportunities\*Document and communicate new programs ^ABC ^Aaron’s Pilate Program (APP)\*ask for synod guidance on internal structure |
| Threats External Negative\*sports culture\*Marketing Strategy\*Hospitality Culture\*Lack of trust | Actions for Strengths and threats \*set family friendly event fees\*use money and materials for hotels and travel to events\*Develop a marketing strategy  | Actions for weaknesses and threats\*have regular scheduled events\*shift to include adults/families\*offer hospitality options (housing)\*Define role in Organization  |

4. 2018 ST Planning

a. Ethan Boester took position as Summer Training Director

b. Duties List – later discuss

 $13 fee - $50 with a cap of $200.00

 Local Family attending – Free

 Non-commission Individuals – Free

Pastor T motion with new fees and 2nd Dana. Motion passed

Technology – Jacob coordinate and Kat

Marketing – Fossees

Speakers – Pastor Triplett

Training Director - Ethan

2019 Summer Training: tabled until next meeting

New Business

1. Director’s Salary 13,440.00

A motion from Ben of the 2018 budget numbers would reflect the 2017 Budget and Kat 2nd.

 Motion Passed.

Business Expenses

1. Writer for Crier and Website (Weebly) Fosses
2. Weekend requested in Faulkton, SD Pastor Cook and PastorNehrt
3. National Travel Team – Jaime
4. Future Summer Training Initial Planning - Pending
5. 2020 - 50TH Anniversary
6. 2019 - Previous suggestion – Jubilee (49th year)

A motion was called by Pastor T to give a gift of $50.00 to the hosting church: Silas Church and Ben 2nd. Motion passed

Pastor Triplett: led a Closing Devotion, Prayer and Jude was sung.

Meeting adjourn: Jan. 1, 2018 at 6:00pm

Next meeting Feb. 4, 2018 6:00pm central time.

2017 Business Report

1. RSO status renewed as of March 23, 2017.

2. Weekend Reports for 2017. These are the list of weekends according to the reports I have received.

Date Group Church City State

1/7/17 TX Our Redeemer Wichita Falls TX

1/1/2017 IL New Year's

1/21/2017 NE ABC St. Paul's Malcolm NE

1/20/2017 IL Trinity Lutheran Auburn IL

2/17/2017 IL Christ the Vine Aviston IL

2/17/2017 IL St. Luke's Covington IL

2/19/2017 NE ABC St. Paul's Malcolm NE

3/10/2017 IL St. John's Nashville IL

3/16/2017 IA St. Silas N. Liberty IA

3/25/2017 TX Peace Texas City TX

4/29/2017 TX Faith Lutheran Huntsville TX

6/11/2017 Team 1 Trinity Lutheran Nashville IL

6/11/2017 Team 2 Trinity Lutheran Hoyleton IL

6/11/2017 ITT Immanuel Okawville IL

6/11/2017 Team 3 St. John's New Minden IL

9/16/2017 IL ABC Our Redeemer Greenville, IL IL

11/11/2017 IL Hope Mt. Carmel IL

2017 Total calls– 899

 2017 Total prospects – 40

 2017 Total calls made to the unchurched - 156

 2017 Total youth and adults participating – 195

3. Adults in the OAFC organization that are interested in helping with various tasks. At summer training, 13 adults gave their reply.

50th Anniversary – Sandra H., Jamie L., Sandy M., Aaron D., Beth F., Roger S., Nicole B.

Revising or Rewriting OAFC Materials – Sandra H., Rev. Jacob Mueller, Sandy M., Aaron D., Beth F., Roger S., Nicole B.

Vision/Evaluation/ Goal Setting of OAFC Ministry – Sandra H., Jamie L., Beth F., Roger S., Nicole B., Rev. Ratcliffe

Presenter at Summer Training – Sandra H. (personal witness), Rev. Peter Kirby, Rev. J. Mueller, Sandy M. (depends on the topic), Beth F., Aaron D. (not sure), Nicole B., Roger S., Rev. Ratcliffe (Leading/ teaching group music)

4. What needs revised? Most of the adults would like to see ABOA revised.

The Director’s manual got 5 votes.

The summer training schedule got 6 votes.

The weekend schedule/packet got 4 revision votes and 1 rewrite vote.

5. Minutes of Meetings – I am asking the chairman of the board to begin making sure that minutes are written for every board meeting and annual meeting from this point forward. Keeping accurate minutes of business meetings is a common and orderly way to make sure that the business of an organization is recorded and decisions made by the board are followed through with. The minutes need to be approved at a board meeting and then posted on the OAFC website.

6. Possibility of in the future, having a budget committee or financial planner that meets before the Winter meeting and discusses budget possibilities. Especially in regards to moving money from one account to another, investing it, and working with the Director’s salary. It would be good to get an opinion about what we would need to do to have enough money to support a full time worker (if that is a future goal). One thought for the director’s salary would be to set an annual increase amount for continued service. Unless I have missed something, I cannot see in the constitution or bylaws anyone responsible for budgeting or financial planning.

7. Unfinished Business -

a. Spring 2017

b. Winter 2017

c. Winter 2017

d. Winter 2017

e. Spring 2017

f. Commissioning of ambassadors

g. Fall 2016

h. Spring 2016

2017 Financial Report

 Bradford Bank Statement (11/30/2017) - $40,827.10

 Church Extension Fund (9/30/2017) - $56,541.59

Cash Flow - Year To Date (1/1/2017 through 12/10/2017)

TOTAL INFLOWS 43,077.60

TOTAL OUTFLOWS 38,196.95

OVERALL TOTAL 4,880.65

INFLOWS

2016 NY Registration 527.00

2017 ITT

 2017 ITT:Aaron Fosse 750.33

 2017 ITT:Adam Fosse 2,437.33

 2017 ITT:Dana Baker 940.00

 2017 ITT:Devin Brammeier 2,241.50

 2017 ITT:Ethan Boester 2,241.50

 2017 ITT:JR Townsend 1,616.00

 2017 ITT:Kristian Fosse 724.34

 2017 ITT:Pastor Kirby 710.00

 2017 ITT:Roger Schafer 1,160.00

 2017 ITT:Sandra Hernandez 1,866.00

 2017 ITT:Team 2,337.80

 TOTAL 2017 ITT 17,024.80

2017 ST

 2017 ST:Offering 1,802.00

 2017 ST:Registration 2,329.54

 2017 ST:Sales 87.00

 TOTAL 2017 ST 4,218.54

2017 Weekend Sales 10.00

AmazonSmile 45.88

Church Donation 3,512.67

ChurchMutual – reimbursement from 2016) 71.41

Individual Donation 4,704.57

LCMS Foundation 1,406.16

Memorial Donation 2,580.00

Organization Donation 690.00

Paypal

 Paypal:Individual Donation 1,892.85

 Paypal:Purchase And Shipping 161.59

 TOTAL Paypal 2,054.44

Property Sale 200.00

Thrivent Choice 2,761.00

Vanco:Individual Donation 1,375.00

Weekend Door Offering

 Weekend Door Offering:Illinois 1,369.00

 Weekend Door Offering:Missouri 567.00

 Weekend Door Offering:Nebraska 10.00

 Weekend Door Offering:New Year's 359.00

 Weekend Door Offering:Texas 732.00

 TOTAL Weekend Door Offering 3,037.00

(Zion Lutheran Church -1,140.87)

TOTAL INFLOWS 43,077.60

OUTFLOWS

2017 Director's Compensation 1,000.00

2017 Director's Salary 10,080.00

2017 IT Team

 2017 IT Team:Expenses 788.17

 2017 IT Team:In Country Money 7,000.00

 2017 IT Team:Plane Tickets 10,406.15

 2017 IT Team:Project Costs 3,461.00

 TOTAL 2017 IT Team 21,655.32

2017 Summer Training

 2017 Summer Training:Food 300.00

 2017 Summer Training:Keynote Speaker 500.00

 2017 Summer Training:PerryCountyDonation 350.00

 2017 Summer Training:Publicity Materials 579.26

 2017 Summer Training:Site 0.00

 2017 Summer Training:Travel 93.60

 2017 Summer Training:Tshirts 504.57

 TOTAL 2017 Summer Training 2,327.43

Bank Service Charge:Vanco 18.20

Business Expense

 Business Expense:Banking 18.85

 Business Expense:Corporation Fee 10.00

 Business Expense:GoToMeeting 60.06

 Business Expense:Local Group 355.90

 Business Expense:Mailing Supplies 60.00

 Business Expense:Post Office Box 58.00

 Business Expense:TBG Conferencing 31.81

 TOTAL Business Expense 594.62

Insurance

 Insurance:Business Auto 577.00

 Insurance:Commercial And Workers Comp 1,783.35

 TOTAL Insurance 2,360.35

Van

 Van:License Sticker 10.00

 Van:Title And Plates 105.00

 Van:Upkeep 46.03

 TOTAL Van 161.03

TOTAL OUTFLOWS 38,196.95

 OVERALL TOTAL 4,880.65